Toddler birthday checklist

Party for: _____ Turning: ____ Date: _____

Keep it short (about 90 minutes), keep it small, and plan around naps.

6 to 8 weeks before

- [ ] Pick a date and time (around naps)
- [ ] Set a budget and guest count
- [ ] Book the venue or party room
- [ ] Ask about food rules and nut policy

4 weeks before

- [ ] Send invitations
- [ ] Choose a simple theme or colour
- [ ] Book any entertainer or host
- [ ] Plan one easy activity

2 weeks before

- [ ] Order or plan the cake
- [ ] Check allergies with guests
- [ ] Buy decorations and party bags
- [ ] Plan food for kids and grown-ups

The week of

- [ ] Confirm numbers with the venue
- [ ] Confirm time with the cake shop
- [ ] Charge the camera or phone
- [ ] Plan the nap on party day

Pack for the day

- [ ] Cake, candles, lighter, knife
- [ ] Plates, napkins, cups
- [ ] Socks for play spaces
- [ ] Wipes and a change of clothes
- [ ] Party bags
- [ ] A bag for gifts

After the party

- [ ] Write down who gave what
- [ ] Send thank-you notes
- [ ] Settle the venue balance

Notes and guest list

Find toddler party places near you at marveltots.ca